



Plymouth Cast Academy Trust
St. Joseph's Catholic Primary School

Sancreed Road Parkstone Poole Dorset BH12 4DZ

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School Website address: www.st-josephs.poole.sch.uk

Head Teacher: Mr Neil McDermott BEng(hons) Med



7th December 2017

Dear Parent or Carers,

ELECTION OF PARENT GOVERNOR(S)

The Instrument of Government for the school provides for parents to be members of the Governing Body and there is currently a vacancy for ONE Parent Governor(s). Therefore, you are invited to put forward your name to serve as Parent Governor of this school. The position of Parent Governor has always been an important one, and especially as the result of recent legislation, it has become vital to the effective running of the school, and is a means of giving worthwhile service to your community.

There are a number of circumstances that disqualify an individual from serving as a school governor. In order to ensure eligibility, if you decided to stand for election, you will be asked to complete a PG1b declaration form, and declare any convictions or bind-overs that you may have incurred; including any that be regarded as 'spent' under the Rehabilitation of Offenders Act 1974. If you would like more information about this before applying, please contact me on the details below to request a copy. You may also need to successfully complete a Disclosure & Barring Service (DBS) check.

If you would like to put your name forward, please complete and return the form on the reverse of this letter to the school by noon on Thursday 28 January 2018. You may also like to write a brief statement (**no more than 200 words**) about yourself (NOT an 'election address') and return it with the form, or email to info@yourclerk.org.uk. Should an election be necessary, we shall arrange for your statement to be circulated to all parents, along with those from other candidates, with the ballot papers. I look forward to hearing from you soon. Many thanks

Yours sincerely

Sarah Broadfoot
Clerk to the Governors (Your Clerk)
info@yourclerk.org.uk
07969 925993



OFFER TO SERVE

PG1a

St. Joseph's Catholic Primary School

I wish to serve as a Parent Governor, and to be a candidate, if an election is necessary. I confirm that I am eligible to serve as a school Governor, and I will complete and return the Declaration Form (PG1b) to the school. I understand that, if I fail to complete the form prior to the closing date for receipt of applications, I cannot be considered for election. I understand that in the event of a ballot, my address details will be published to parents on the PG2 Ballot paper.

Forename(s): _____ Surname: _____

Address: _____

_____ Postcode: - _____

Telephone: _____ Email: _____

Name(s) of child(ren): _____

I wish to enclose a brief statement (no more than 200 words) about myself for circulation to voters
(tick if appropriate)

Please email a copy to info@yourclerk.org.uk

Signed: _____ Date: _____

PLEASE RETURN THIS FORM TO SCHOOL BY noon on Thursday 18 January 2018