

# Plymouth Cast Academy Trust

## St Joseph's Catholic Primary School

Head Teacher: Mr Neil McDermott BEng (Hons) MEd



'Together we will do  
our best for Jesus'

Dear Parent,

2<sup>nd</sup> September 2020

All staff at school are looking forward to welcoming back all our children on 7th September.

During the summer holidays there has been significant building works taking place in school to replace the existing hall flooring. Whilst removing the old flooring, the flooring contractor discovered a fibrous material adjacent to some old pipe work well below the surface of the flooring. This material has been identified as asbestos.

Left undisturbed and situated well below the structure of the floor the asbestos has presented no risk to children and adults. However, as the contractor had taken up the old floor to reveal the material, the asbestos will now need to be removed.

The government's 'Health and Safety Executive' (HSE) have been informed and a specialist contractor has been identified to remove the asbestos and ensure there is no more of the material below the hall floor. This work will be monitored by the HSE and follow their strict rules and procedures so that all our staff children and staff remain safe. Once the asbestos is removed a new floor will be laid.

The hall and servery therefore will be out of use the first 3 weeks of term. This will affect both the provision of school lunches and the running of Breakfast Club and After School Club which all require the servery and hall space for operation.

### School Lunches

For 3 weeks school will **not be able to provide hot school dinners**. However, all children entitled to a Free School Meal and those in Hedgehogs, Year 1 and Year 2 will be entitled to a school 'packed lunch'. Parents who have already 'booked' a school dinner for their child (ren) will automatically receive a 'packed lunch'. If parents who have ordered and paid for a school dinner and would rather provide their own 'packed lunch' a refund will be offered. Please contact the school office.

### Breakfast Club and After School Club

For the first 3 weeks of term Breakfast Club and After School Club will operate out of classrooms.

Breakfast Club: Children must be dropped off at the **front school gate** from 7.45am. Children will be met by a member of staff and enter school via the front entrance. No breakfast will be provided. Please ensure children have had Breakfast before coming to school.

After School Club: Children will be picked up from the front school gate. Parents must remain behind the blue rope and children will be brought by a member of staff to the parent. **Please note: After School club finishes at 5.00pm.**

I look forward to working with you during this school new year. If you have any queries regarding the content of this letter, please contact me via the school office.

Yours sincerely,

Mr Neil McDermott  
Headteacher

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